

# CITY OF MERCER ISLAND

## COMMUNITY PLANNING & DEVELOPMENT

9611 SE 36TH STREET | MERCER ISLAND, WA 98040

PHONE: 206.275.7605 | [www.mercergov.org](http://www.mercergov.org)



## REVISION/DEFERRED SUBMITTAL FORM

Site Address 6950 SE MAKER ST

Permit Number 2207-019

### CONTACT INFORMATION

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#### Description of revision:

REVISED BUILDING ORIENTATION, REVISED ACCESS TO ADU, BUILDING WIDTH REDUCTION, REVISED GFA CALCULATIONS, REVISED BUILDING HEIGHT.

#### Check all boxes that apply

<input checked="" type="checkbox"/>	This is a revision to an already issued permit.				
<input type="checkbox"/>	This is a revision or modification to a plan currently in review.				
<input type="checkbox"/>	This is a deferred submittal to an already issued permit.				
<input type="checkbox"/>	The Proposed Change Increases or Decreases the Project Valuation.				
	Updated Valuation is Now:				
<input checked="" type="checkbox"/>	Changes to Building Footprint*	<input type="checkbox"/>	Trees Retained/Removed	<input type="checkbox"/>	Stormwater Revision
<input checked="" type="checkbox"/>	Add/Reduce Floor Area*	<input type="checkbox"/>	Changes to Tree Protection	<input type="checkbox"/>	Sewer Revision
<input type="checkbox"/>	Framing Changes	<input checked="" type="checkbox"/>	Site Plan Changes*	<input type="checkbox"/>	Water Revision
<input type="checkbox"/>	Structural Changes	<input checked="" type="checkbox"/>	Changes to Hardscape*	<input type="checkbox"/>	Rockery/Retaining Wall
<input type="checkbox"/>	Other				

\* include updated Site Development Worksheet w/ submittal

#### Instructions:

- Consider how the revision impacts the architectural, structural and civil plan sets.
  - Updated all affected plan sheets and cloud changes.
  - Merge updated plan sheets into a single pdf file.
  - Bookmark each sheet with sheet number and description. Ie: A1 – Site Plan
- On page two of this form, list each sheet number that has changes and briefly describe those changes. Provide additional sheets if necessary.
- Review associated City Forms and update as needed. Ie: an updated Site Development Worksheet or Residential Fire Area Square Footage Calculation may be required.
- Upload this form along with the revised plans, and any relevant forms or supplemental documents to the File Transfer Site. See instructions for the upload on page two.

**FTP SITE INSTRUCTIONS**

- A. Please upload to the File Transfer Site <https://sftp.mercergov.org> (user name: guest, password: eplan)
- B. Click on the inbox to open
- C. Create a new folder (use your permit number or project address as the folder name)
- D. Click on your new folder to open
- E. Upload the files into the new folder

Indicate each sheet number that has changes and briefly describe changes that were made:

Sheet #	A1.0	REVISED BUILDING LOCATION ON LOT, UPDATED AREA CALCULATIONS
Sheet #	C-1 : C-4	REVISED CIVIL PER REVISED BUILDING LOCATION ON LOT
Sheet #	A2.0	REVISED BUILDING WIDTH, ADU ACCESS, REMOVED PORTION OF DRIVE
Sheet #	A2.1	REVISED BUILDING WIDTH
Sheet #	A2.2-A2.3	REVISED BUILDING WIDTH, REMOVAL OF ROOF ACCESS, REMOVED ROOF RAILING
Sheet #	A3.1-A3.2	REVISED BUILDING HEIGHT
Sheet #	S1.0-S2.2	REVISED STRUCTURAL PER ABOVE REVISIONS
Sheet #		
Sheet #		
Sheet #		
Sheet #		
Sheet #		
Sheet #		

**ALL CHANGES TO PLANS MUST BE INDICATED WITH CLOUDS**